

## Acceptable Perkins Requests 2017-18

The purpose of this document is to **provide an overview of the Perkins grant** and to provide a better understanding of what expenses are allowable.

1. **The focus of Perkins is to improve, modernize, or elevate quality CTE programs and to align them to current industry standards. The question to ask is does the equipment align with industry careers? Will this meet the identified program vision, goals and student outcomes?**
  - Technology that improves and modernizes the POS
  - Large ticket items rather than small items - get service contracts and materials and supplies needed for the operation of the equipment at the time of purchase
  - Software upgrades
  - What population will it support? ESL, learning disabled, economically disadvantaged, non-traditional population
  - Data Driven Activities & Expenditures
    - Math & CTE, Literacy, Special Pops, Technical Skill Assessment, Measurement Indicators
  - Program of Study based needs (Improve & Expand)
    - Industry/Advisory Committee input

### Wording is everything

- I need an oven to offer my culinary arts program – local expenditure
  - I need this oven to meet “x” standard as recommended by industry - Perkins expenditure
2. Perkins funds cannot be used to maintain existing equipment. If the equipment is an upgrade to meet industry standards, then it would be considered.
  3. ODE recommends that equipment purchases be completed by December 1<sup>st</sup> so students receive the benefit of using the updated technology and equipment the entire academic year.
  4. Technology devices to be used for student-focused instruction and curriculum purposes are allowed (laptops, iPads, chromebooks). Be sure to get the warranty as well as supplies and appropriate storage when purchasing.
  5. Professional development is allowable for a long-term sustained effort that leads to a higher level of student engagement and program improvement, NOT a one-day workshop that was allowed in the past (curriculum development is allowable). Industry trainings, Oregon ACTE and ACTE are acceptable and include substitute reimbursement, registration, lodging and travel expenses.
  6. **Not Approvable Requests:** vehicles, text books, annual subscriptions, vague items such as “general or miscellaneous supplies” - bits, blades, screw drivers, measuring cups, pots, pans and knives, welding rods, sanders, grinders, hammers, printer cartridges, toner, resin, paper, food, etc. No furniture, permits, licenses, capital improvements such as wiring, and no student associated costs such as registrations, entrance fees or travel expenses. Cannot pay for any costs associated with student competitions or certifications.
  7. Safety items are the district’s obligation – no safety glasses, safety gloves, air filters, lab coats, etc.