

Below is a general outline of guidance on Perkins-funded allowable and unallowable costs and activities:

Allowable Costs and Activities	Unallowable Costs and Activities
<ul style="list-style-type: none"> <li>• Costs associated with expansion of CTE Programs of Study into work-based learning (non-supplanting in nature)</li> <li>• CTE Interest, Aptitude, and Ability Inventories (with state approval)</li> <li>• CTE-related software (with state approval)</li> <li>• CTSO expenditures for newly chartered CTSO programs, 0-3 years</li> <li>• CTSO expenditures for re-birth of CTSO programs or a new teacher to a CTSO program, 0-2 years</li> <li>• Curriculum development/curriculum modification within Programs of Study (curriculum to be shared)</li> <li>• Curriculum expansion or supplemental resources, 0-3 years' investment</li> <li>• Equipment and upgrade to meet industry standards</li> <li>• Expenditures for CTE career exploration and awareness down to the middle grades, including grades 5 through 8</li> <li>• Marketing and outreach activities related to specific CTE Programs of Study (brochures, videos, flyers, web design), not school or college-wide promotion</li> <li>• Meetings and conferences (registration fees, travel costs) related to CTE Programs of Study</li> <li>• Membership dues/fees to a professional, service, or brotherhood organization that is connected to an explicit conference or Professional Development deliverable (seek ODE input)</li> <li>• Professional development costs for CTE personnel</li> <li>• Professional development related to CTE for non-CTE teachers/faculty/counselors (involved in CTE initiatives such as advising, academic technical integration, career awareness activities, and school administration)</li> <li>• Professional service costs (consultants)</li> <li>• Repair of equipment (with ODE approval) if the cost of the repair is of greater benefit than upgrading to new industry grade equipment. The local educational agency has obligation for equipment repair and maintenance.</li> <li>• Subscriptions to industry based software or resources</li> <li>• Substitute pay for teachers, activities, and staff development related to CTE</li> <li>• Supplemental Support Services for Perkins special populations</li> </ul>	<ul style="list-style-type: none"> <li>• Base classroom furniture</li> <li>• Basic classroom/CTE supplies (pencils, toner, ink, paper, bits, blades, measuring cups, pots, pans, screwdrivers, wrenches, wood, metal, welding electrodes, gas, resin, etc.). The local educational agency has the base obligation offering a program.</li> <li>• Building maintenance and repairs</li> <li>• Bus or Metro Transport pass</li> <li>• Child care</li> <li>• College credit to an individual student or teacher/instructor</li> <li>• Commencement and convocation costs</li> <li>• Construction, renovation, and/or remodeling of facilities</li> <li>• Consumable supplies</li> <li>• Contributions and donations (cash, property, services)</li> <li>• CTSO competitions</li> <li>• CTSO expenditures to programs that are fully established</li> <li>• CTSO uniforms</li> <li>• Custodial service</li> <li>• Entertainment – amusement and social activities (sports tickets)</li> <li>• Expenditures for career education unrelated to Approved CTE Programs of Study (Career Education)</li> <li>• Expenditures for non-approved CTE Programs of Study</li> <li>• Expenditures that supplant</li> <li>• Fines and penalties</li> <li>• Food, beverages, snacks, meals for CTE meeting</li> <li>• Fundraising</li> <li>• Gifts/gift cards</li> <li>• Goods or services for personal use (laptop, phone, tablets, etc.)</li> <li>• Individual awards, recognition, trophies, plaques, or gifts</li> <li>• International travel</li> <li>• Items for young children to play with, manipulate, read, be entertained by, or eat, or sleeping items associated with an early childhood education Program of Study. The Program of Study responsibility is items for the secondary and postsecondary age students and not facilitating a day care facility</li> </ul>

<ul style="list-style-type: none"> <li>• Transportation costs incurred through professional development activities associated with approved CTE Programs of Study, workshops (administrators, counselors/advisors, CTE instructors, Perkins staff)</li> </ul>	<ul style="list-style-type: none"> <li>• Items retained by students (supplies, computer equipment, thumb drives, tools, calculators)</li> <li>• Landscaping</li> <li>• Licensure and/or exam fees for individual (student or teacher) certificate or licensure</li> <li>• Membership dues/fees for a professional, service, or brotherhood organization without being connected to Professional Development deliverables of attending a specific event. General membership year after year is not allowed (seek ODE input).</li> <li>• Monetary awards</li> <li>• Non-instructional furniture</li> <li>• Political activities such as contributions, fund raising, or lobbying</li> <li>• Promotional materials (T-shirts, pens, cups, key chains, book bags, etc.)</li> <li>• Remedial (developmental) courses at both secondary and postsecondary levels</li> <li>• Routine operating expenses</li> <li>• Safety equipment (gloves, goggles, helmets, glasses, air filter, lab/chef coats, boots, dust masks, etc.)</li> <li>• Scholarships</li> <li>• Student expenses/direct assistance to students (tuition, tools, fees, car repair, etc.)</li> <li>• Student stipends</li> <li>• Student transportation (state transportation fund covers a significant portion of the cost associated with approved academic activities) excluding recreational/entertainment activities</li> <li>• Subscriptions to periodicals, journals, and newspapers</li> <li>• Teacher/instructor salaries</li> <li>• Textbooks (local educational institutions have the base obligation for curriculum), toys, games, entertainment devices (video games), movies</li> <li>• Travel to exotic locations associated with professional development (seek ODE input)</li> <li>• Tuition that is awarding college transcribed credits</li> </ul>
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